

**CMS COLLEGE OF SCIENCE AND COMMERCE  
(AUTONOMOUS)**

APPLICATION FOR REVALUATION / PHOTO COPIES OF THE VALUED ANSWER SCRIPTS (UG) / (PG)
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Read the instructions carefully before filling up the application form.

Last date for submission of the application is **WITHIN 15 DAYS** from the date of publication of the result.

1	Name of the Candidate	:
2	Register No. (as given in the Hall Ticket)	:
3	Course of Study	:
4	Semester, month & year of examination	:
5	Particulars of fees paid	: Cash / DD. No. : Date : Amount
6	Subjects for which revaluation / photo copies of the valued answer scripts are required	
	<b>Subject</b>	<b>Subject code</b>
		<b>Mark obtained</b>

The photocopies of the answer scripts will be sent to the Department concerned.

Signature of the candidate

**HOD**

Certified that the above candidate has appeared for the subject mentioned above.

Remarks of the HOD:

Signature :

Date :

Principal

INSTRUCTIONS TO APPLY FOR REVALUATION / OBTAINING THE PHOTO  
COPIES OF VALUED ANSWER SCRIPTS (FOR UG / PG)

- 1 Candidates can apply for revaluation or for photo copies of the answer scripts in the case of all the current semester papers.
- 2 Revaluation is not permitted for the scripts of practical examinations.
- 3 Revaluation and request for photo copies are allowed for arrear papers also.
- 4 Requestion forms for revaluation as well as photo copies are available with the office of the COE.
- 5 Last date to apply & Fees:-
  - a. For revaluation – within 15 days from the date of publication of the results UG – Rs. 375/- / PG – 575/- per paper.
  - b. For Photo copies – within 15 days from the date of publication of the results both UG / PG – Rs. 325/- per paper.
- 6 The fees shall be paid to the Fees Collection section only.
- 7 Filled in application along with the fees – receipt shall be sent to “The Controller of Examinations”, CMS College of Science and Commerce, Coimbatore – 641 006.
- 8 Incomplete applications will be rejected and the fees paid for revaluation or for photo copies of the answer scripts will neither be refunded nor adjusted towards any other fees due to the college.
- 9 The results of the revaluation will be communicated to the HODs of the respective departments.

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