



CMS COLLEGE OF SCIENCE & COMMERCE

(Autonomous)

Chinnavedampatti, Coimbatore - 641 049

Website : www.cmscollege.edu.in | E-mail : info@cmscollege.edu.in | Phone : 0422 - 2666465, + 91 - 73589 73922

(Affiliated to Bharathiar University, Coimbatore, approved by AICTE, New Delhi)

Re-accredited with 'A+' Grade by NAAC (3rd Cycle) | STAR College Under DBT, Ministry of S&T, Govt. of India
'College with Potential for Excellence' Conferred by UGC, New Delhi)

EXAMINATION AND EVALUATION POLICY

The office of the Controller of Examinations (CoE) has been functioning from the year 2007 with the conferment of Autonomous status to the college. The Controller of Examinations (CoE) office is an important part of the autonomy. The Examination Cell, an autonomous body, is constituted as per the regulations laid by the UGC approved by the Finance Committee and Governing Body of the College and administered by the Controller of Examinations

Objectives

- To offer Choice Based Credit System (CBCS) in order to facilitate worldwide credit transfer and curricular flexibility.
- To implement changes as needed to better prepare students for their future careers and to meet the demands of institutions and industry.
- To adopt effective and uniform methodology in assessing the performance of the students ensuring the credibility and transparency.
- To construct reforms in the Question Paper Pattern, Continuous Internal Assessment, End Semester Examinations and Curriculum designing.
- To publish the End Semester Examination results in a timely manner while maintaining objectivity, confidentiality, and statutory compliance within 15 days of the exam's last day.

Examination System

The CoE Office is responsible for the announcement of academic schedule, preparation of question papers, conduct of examinations, evaluation of answer scripts, declaration of results and issuing of grade sheets. Every academic year, students take up End Semester Examinations (ESE) in the months of November and April. The following are the exclusive features introduced over the years:

- The Time Table for conducting the **Continuous Internal Assessment (CIA)** for each semester is prepared well in advance and displayed in the notice board for the information of the students.
- Before the commencement of the **End Semester Examinations (ESE)**, each candidate is given a Hall Ticket with the candidate's photo, date, time and the paper code of the regular and / or arrear examinations for which the candidate is going to appear.
- The results are approved by the **Result Passing Board** with one University Nominee of Bharathiar university, Coimbatore. The Principal, The Controller, Assistant Controller and Heads of Department as per UGC norms are as members.
- After the publication of the results, a copy is given to the department concerned and all the results are uploaded in the college web-site.
- Students has to apply for **Revaluation and Retotaling** within **10 days** from the date of declaration of results.



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- Ensure the **Transparency System** students who desire to obtain photocopies of the answer scripts can apply within **5 working days** from the date of the publications of the results
- **Supplementary exams** will be conducted immediately after result publication for the final year students in the even semester who failed in anyone subject. The results are published within ten days from the date of supplementary examinations which enable the successful candidates to join for Higher Studies or Profession by avoiding wastage of one year.
- Students are given a chance to **improve** their performance in one or more theory papers in the immediate next semester examination.
- Candidates involved in **Malpractice** during the End Semester Examinations (ESE) should appear before the Discipline Committee on the prescribed date and time announced by the CoE and the Committee decide the punishment.
- **Backlog of semesters I- VI** will be conducted along with main examinations conducted in the months of NOV/APRIL.
- In case of change in syllabus of any paper, students is allowed to write the exams in **old syllabus in 6 times** and thereafter He/She should switch over to the new syllabus.
- The candidates are provided a consolidated Statement of Marks and Grades for each semester with **fifteen security features**.
- The CoE regularly reviews the examination pattern, makes periodical changes, sets guidelines from time to time and ensures strict adherence of these guidelines for the fair conduct of examination and evaluation process.
- The reformation of examination system and adaptation of evaluation tools in our campus are the outcome of the innovative curriculum designed by us. Since the curriculum designing is a never ending process, so also the reformation in the examination system.
- **Rank Certificate** is issued to the students who passing all the examination in the first attempt and secured highest mark in the concerned discipline.
- The **final degree certificate** is awarded by the parent university on submission of data of the students who successfully completed the programme

Classification

- A candidate who has passed all the Part – III examinations in the first attempt within a period of three years securing O and O+ grade with the CGPA 9.0 and above in the aggregate of Part – III shall be declared to have passed the degree examination in First Class “Exemplary”.
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Since 1988

- A candidate who has passed all the Part – III examination in the first attempt securing D+ and D ++ grade with the CGPA 7.5 and above but below 9.0 shall be declared First Class with Distinction.
- A candidate who has passed all the Part – III examinations securing A, A+, A++ grade with the CGPA 6.0 and above but below 7.5 shall be declared First Class.
- A candidate who has passed all the Part – III examinations securing B and B+ grade with the CGPA 5.0 and above but below 6.0 shall be declared Second Class.
- A candidate who has passed all the Part – III examinations securing C and C++ grade with the CGPA 4.0 and above but below 5.0 shall be declared Third Class.
- Successful candidates passing the examinations for Part – I or Part – II securing not less than 60% of total marks for concerned part shall be declared to have passed that part in First Class.

Grading system

The method followed to calculate the Conversion of Marks to Grade Points and Letter Grade is given below:

RANGE OF MARKS	GRADE POINTS	GRADE	DESCRIPTION	
			UG	PG
90 - 100	9.0 - 10.0	O	OUTSTANDING	OUTSTANDING
80 - 89	8.0-8.9	D +	EXCELLENT	EXCELLENT
75-79	7.5 - 7.9	D	DISTINCTION	DISTINCTION
70-74	7.0 -7.4	A +	VERY GOOD	VERY GOOD
60-69	6.0 6.9	A	GOOD	GOOD
50 - 59	5.0 - 5.9	B	AVERAGE	AVERAGE
40-49	4.0 - 4.9	C	SATISFACTORY	RE - APPEAR
00 - 39	0.0	U	RE - APPEAR	RE - APPEAR
ABSENT	0.0	AAA	ABSENT	ABSENT

The Final Classification

A student is awarded a class for each part of the course on the basis of percentage of aggregate marks obtained in the respective part. Ranking will be based on CGPA. Candidate who passed in all the examinations prescribed for the course in the first appearance only are eligible for ranking



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CGPA	GRADE	CLASSIFICATION OF FINAL RESULT	
		UG	PG
9.5 - 10.0	O +	First Class with Exemplary *	First Class with Exemplary *
9.0 and above but below 9.5	O		
8.5 and above but below 9.0	D ++	First Class with Distinction	First Class with Distinction
8.0 and above but below 8.5	D +		
7.5 and above but below 8.0	D		
7.0 and above but below 7.5	A ++	First Class	First Class
6.5 and above but below 7.0	A +		
6.0 and above but below 6.5	A		
5.5 and above but below 6.0	B +	Second Class	Second Class
5.0 and above but below 5.5	B		
4.5 and above but below 5.0	C + #	Third Class	Re - appear
4.0 and above but below 4.5	C #		
0.0 and above but below 4.0	U	Re - appear	Re - appear

* The Candidates who have passed in the first appearance and within the prescribed semester of the UG and PG Programme (Major, Allied and Elective Courses alone) are eligible

Persons with Disabilities Using a Scribe

Students whose writing speed is permanently impaired may utilize scribe provided by the college. The scribe arranged by the college should not be a candidate for the same examination. Candidates eligible for and who wish to use the services of a scribe in the examination should inform well in advance with proper medical document to the CoE office. For a three-hour exam, these candidates may receive a 30-minute compensatory period.



Dr. N. RAVICHANDRAN
CONTROLLER OF EXAMINATIONS
CMS COLLEGE OF SCIENCE AND COMMERCE
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