



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | | |
|---|--|-------------------------------------|
| 1. Name of the Institution | | CMS COLLEGE OF SCIENCE AND COMMERCE |
| Name of the head of the Institution | | S.SANDHYA MENON |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 0422-6534004 |
| Mobile no. | | 9843048616 |
| Registered Email | | info@cmscbe.com |
| Alternate Email | | principalcmscscbe@gmail.com |
| Address | | Chinnavedampatty |
| City/Town | | COIMBATORE |
| State/UT | | Tamil Nadu |
| Pincode | | 641049 |
| 2. Institutional Status | | |

| | |
|---|----------------------|
| Autonomous Status (Provide date of Conformant of Autonomous Status) | 13-May-2007 |
| Type of Institution | Co-education |
| Location | Urban |
| Financial Status | private |
| Name of the IQAC co-ordinator/Director | G.Sathiya |
| Phone no/Alternate Phone no. | 04226534004 |
| Mobile no. | 9443721203 |
| Registered Email | info@cmscbe.com |
| Alternate Email | cmscbeiqac@gmail.com |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | http://cmscbe.com/wp-content/uploads/2020/01/CMS-AQAR-2017-18.pdf |
|--|---|

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:
Weblink :

<http://cmscbe.com/wp-content/uploads/2020/01/Academic-Calendar-2018-19.pdf>

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|-------|-------|-------|-----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 1 | A | 86.30 | 2005 | 20-May-2005 | 19-May-2010 |
| 2 | A | 3.53 | 2013 | 05-Jan-2013 | 04-Jan-2018 |
| 3 | A+ | 3.38 | 2018 | 02-Nov-2018 | 01-Nov-2023 |

6. Date of Establishment of IQAC

10-Mar-2006

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| | | |

| | | |
|---------------------------------|-------------------|-----|
| NAAC Peer team Visit | 26-Sep-2018 2 | 150 |
| AQAR Submission | 31-Dec-2018 1 | 20 |
| IQAC Meeting | 12-Jun-2018 1 | 10 |
| IQAC Meeting | 31-Aug-2018 1 | 12 |
| IQAC Meeting | 28-Nov-2018 1 | 14 |
| IQAC Meeting | 22-Feb-2019 1 | 15 |
| IQAC Meeting | 12-Mar-2019 1 | 15 |
| IQAC Meeting | 05-Apr-2019 1 | 16 |
| Administrative & Academic Audit | 10-Dec-2018 13 | 36 |
| Administrative & Academic Audit | 12-Apr-2019 17 | 45 |
| View File | | |

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|-------------------------------------|--------|----------------|-----------------------------|--------|
| CMS College of Science and Commerce | CPE | UGC | 2016 1825 | 0 |
| View File | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities

No

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Conducted Periodic meeting with IQAC members to evaluate academic progress

Curriculum enriched through curriculum feedback process

Conducted internal audit for odd and even semesters

Disseminated information through Newsletter

Presented Coordinated events during NAAC Peer team visit

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|----------------------------|---|
| Inter Disciplinary Courses | IDC on BIomedical Instrumentation for Electronics and Bioscience students Hospitality Management for Catering science and Management students introduced |
| Modular Courses | Three modules to all students to enhance knowledge and to provide extra certification and credit to the students |
| Value Addition Programmes | Value Addition Programme on Airport and Airline Management for Management students |
| Outbound Programme | The residential outbound programme is conducted for I PG students. The active and enthusiastic participation of the students proved the success of the event |
| International Conference | An International conference on Interdisciplinary research innovations in Science, Engineering, Management & Humanities was conducted at Malaysia. A total of 31 research articles from various disciplines were reviewed and shortlisted. |

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?

Yes

| Name of Statutory Body | Meeting Date |
|--|---|
| College Committee | 21-Jan-2020 |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | Yes |
| Date of Visit | 26-Sep-2018 |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2019 |
| Date of Submission | 07-Feb-2019 |
| 17. Does the Institution have Management Information System ? | Yes |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words) | <p>OCSCA Software : For Admission Process, Online Fee Collection Payroll. The software completely manages the admission process of the institution with details of all students admitted in various programmes. The software also manages complete fee collection like semester fee, exam fee online. The employee payroll is also managed by the software. Dolphin (Lipsinet 5.1v) Software for Library : The software used for library information management service. The software maintains the log file of entry and exit of the students faculty, book issue details, and the details of the books available in the library for reference. Coxco Software for examination section : The software helps in the examination process of the institution. The software is used to generate the application forms for examination, nominal roll, seating arrangement, internal and end semester marks entry, calculate marks, analyze the results and print the mark sheets for individual students.</p> |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

| Name of Programme | Programme Code | Programme Specialization | Date of Revision |
|---|----------------|--------------------------|------------------|
| No Data Entered/Not Applicable !!! | | | |
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

| Programme with Code | Programme Specialization | Date of Introduction | Course with Code | Date of Introduction |
|---|--------------------------|----------------------|------------------|----------------------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|--------------------------|-----------------------|
| No Data Entered/Not Applicable !!! | | |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|-------------------------------------|---|
| BBA | Business Administration | 05/06/2018 |
| BBA | Computer Applications | 05/06/2018 |
| BSc | Bio Chemistry | 05/06/2018 |
| BSc | Bio Technology | 05/06/2018 |
| BSc | Microbiology | 05/06/2018 |
| BSc | Catering Science & Hotel Management | 05/06/2018 |
| BCom | Commerce | 05/06/2018 |
| BCom | Computer Applications | 05/06/2018 |
| BCom | Accounting & Finance | 05/06/2018 |
| BCom | Professional Accounting | 05/06/2018 |
| BCA | Computer Applications | 05/06/2018 |
| BSc | Computer Science | 05/06/2018 |
| BSc | Information Technology | 05/06/2018 |
| BSc | Computer Technology | 05/06/2018 |
| BSc | Electronics & Communication Systems | 05/06/2018 |
| BA | English Literature | 05/06/2018 |
| BSc | Mathematics | 05/06/2018 |
| BSc | Physical Education | 05/06/2018 |
| MSc | Biotechnology | 05/06/2018 |
| MSc | Microbiology | 05/06/2018 |
| MSc | Applied Micro biology | 05/06/2018 |

| | | |
|------|---------------------------|------------|
| MCom | Commerce | 05/06/2018 |
| MCom | Finance & Control | 05/06/2018 |
| MCA | Computer Applications | 05/06/2018 |
| MSc | Computer Science | 05/06/2018 |
| MSc | Applied Electronics | 05/06/2018 |
| MA | English Literature | 05/06/2018 |
| MSc | Mathematics | 05/06/2018 |
| MSW | Social Work | 05/06/2018 |
| BCom | Business Process Services | 05/06/2018 |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|----------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | |
| View File | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|--|
| <p>Academic pear helps with their feed back to maintain standards, improve performance and provide credibility for overall development of the institution. Alumni help with their feed back to make the course a vibrant and interesting for the current students in the institution helped with the latest trends in the market. Employer gave a feed back on the company's expectations about the candidates and how the institutions should mould the future entrepreneur of this country. The roles and responsibilities of college faculty members are very important. They act as the bridge between outside world and the students. The feedback was properly analyzed and the short comes were bridged and the best programs were selected for students which will indirectly influence the institution. Student feedback is very important for highlighting the impact of student feedback on the institute and the society and for developing policies to ensure that the feedback will be continues anonymous. Strategies for helping students acquire skill sets needed for successful careers include offering courses dedicated to student skills, integrating student-skill-focused</p> |

activities into regular curricular offerings, and engaging students in research and internship experiences. Regardless of the approaches used, students programs should assess student skills and adjust the curriculum as needed to maximize their development.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|--------------------------|---------------------------|--------------------------------|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 2618 | 516 | 9 | 4 | 143 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|--|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 156 | 96 | 4 | 39 | 39 | 4 |
| View File of ICT Tools and resources | | | | | |
| View File of E-resources and techniques used | | | | | |

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has an integrated mentoring system, where the faculty acts as a liaison between the students and the institution to execute the functions of the college to reach its objectives. Mentors are assigned to guide the students and related stakeholders regarding the progress of their ward and the development of the college. In addition the main motto of this mentoring system is to have a close watch on the wards performance and bridge the gap between the teacher and the ward. The above system enables for the overall development and progress of the institution.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 3134 | 156 | 1 : 20 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 156 | 156 | 0 | 11 | 45 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|-------------------|---|---------------------|--|
| 2018 | Dr.P.Mariselvam | Assistant Professor | Dr.Ambedkar Social Reformer Award, Indian Academic Researchers Association |
| 2018 | Mrs.M.Sree Sujathaa | Assistant Professor | Joy of giving award by Native Medicare Charitable Trust |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|------------------------------------|----------------|----------------|--|---|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

| Number of complaints or grievances about evaluation | Total number of students appeared in the examination | Percentage |
|---|--|------------|
| 10 | 5381 | .002 |

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://cmscbe.com/wp-content/uploads/2020/01/Program-Outcomes-for-all-programmes.pdf>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|------------------------------------|----------------|--------------------------|---|---|-----------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://cmscbe.com/wp-content/uploads/2020/01/Student-Satisfaction-Survey-2.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

| Type | Name of the teacher awarded the fellowship | Name of the award | Date of award | Awarding agency |
|------|--|-------------------|---------------|-----------------|
|------|--|-------------------|---------------|-----------------|

No Data Entered/Not Applicable !!!

No file uploaded.

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
|-----------------------|----------|----------------------------|------------------------|---------------------------------|

No Data Entered/Not Applicable !!!

No file uploaded.

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------|
|---------------------------|-------------------|------|

No Data Entered/Not Applicable !!!

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
|-------------------------|-----------------|-----------------|---------------|----------|

No Data Entered/Not Applicable !!!

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
|-------------------|------|--------------|----------------------|--------------------|----------------------|

No Data Entered/Not Applicable !!!

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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
|------------------------|-------------------------|

3.4.2 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|------------|-----------------------|--------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|-----------------------|
| No Data Entered/Not Applicable !!! | |
| View File | |

3.4.4 – Patents published/awarded during the year

| Patent Details | Patent status | Patent Number | Date of Award |
|---|---------------|---------------|---------------|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|----------------|------------------|---------------------|----------------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| View File | | | | | | |

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|----------------|------------------|---------------------|---------|---|---|
| No Data Entered/Not Applicable !!! | | | | | | |
| View File | | | | | | |

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

| Number of Faculty | International | National | State | Local |
|---|---------------|----------|-------|-------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

| Name of the Consultan(s) department | Name of consultancy project | Consulting/Sponsoring Agency | Revenue generated (amount in rupees) |
|---|-----------------------------|------------------------------|--------------------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

3.5.2 – Revenue generated from Corporate Training by the institution during the year

| Name of the Consultan(s) department | Title of the programme | Agency seeking / training | Revenue generated (amount in rupees) | Number of trainees |
|---|------------------------|---------------------------|--------------------------------------|--------------------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|--------------------------|----------------------------|---|------------------------------|
| Joy of Giving | Joy of Giving Award | Native Medicare Charitable Trust | 23 |
| No file uploaded. | | | |

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|----------------------|--|--|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--|--|---|----------|
| Workshop on Recent Advances in Life Science | Gems Arts and Science College, Mallapuram | CMS Educational Charitable Trust | 1 |
| No file uploaded. | | | |

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|----------------------|---|---------------|-------------|-------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

| | | | | | | | | | |
|-------|-----|---|----|---|---|----|----|----|---|
| Total | 588 | 6 | 56 | 0 | 0 | 18 | 21 | 56 | 0 |
|-------|-----|---|----|---|---|----|----|----|---|

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|---------------|
| 56 MBPS/ GBPS |
|---------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|---|
| CMS e-Studio | https://www.youtube.com/watch?v=w1ZuxtOn2wY&list=PLXk2YEATe_CYOGxaJ5n2b4LGkxTJ2dYdv |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 33000000 | 30814562 | 10000000 | 7489452 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

MAINTENANCE OF CAMPUS FACILITIES CMS prides itself on having a comprehensive Maintenance policy towards proper and regular upkeep of its infrastructure. This cover all the assets - both tangible and intangible. All the hardware and software available in the institution falls under the ambit of this Maintenance policy. The scope of the policy includes regular and preventive maintenance, monthly, quarterly and annual audits of all the facilities available within the campus. Physical buildings, classrooms, laboratories, libraries, sports complex, hostels, computers, auditoriums, faculty rooms et al are all covered. This facilitates the institution to maintain a green, clean and healthy environment throughout the campus. The institution has sufficient resources allocated for regular upkeep of the infrastructure. There are effective mechanisms for the upkeep of the infrastructure facilities and promote the optimum use of the same. Annual maintenance of the building is carried out during the vacation period for major works. Requisition for minor repairs and maintenance has to be raised by the concerned departments. The Maintenance engineer and Estate officer inspects the site and give their report and nature of work. Subsequently the maintenance work is approved by the Principal and the Secretary of the institution. Maintenance work is carried out based on priority basis through the in house maintenance team consisting of electrical engineer, electrician and plumbers. Constant and proper monitoring of infrastructure has helped the optimal usage of the existing facilities. Daily inspection of the building is carried out by the maintenance team. Daily inspection of campus for cleanliness, security of the campus, water supply systems and general maintenance is done on regular basis. Monthly inspection of pathways, terrace roof for vegetation and cracks, clearing of rain water outlets. Quarterly check of all the infrastructure is carried out by the Estate Officer and the maintenance team to check for building cracks and damages, requirement of painting, cleaning of water storage tanks etc Annual maintenance requirement of the campus is forwarded by Principal to building committee headed by a managing trustee as convener and few managing trustees as members. MAINTENANCE OF ACADEMIC AND SUPPORT FACILITIES When additional Software is required department will give application to the Principal, it will be forwarded to higher

authorities for their perusal. It will be followed up until the problem gets solved. Standard operating protocols (SOP) are prepared and followed for equipment and storage. Periodical check-up is carried out on weekly basis. Repair and servicing is done according to the requirement based on the check-up. Standard operating protocols (SOP) are prepared and followed for all instruments. Periodical check-up is carried out on monthly basis. Repair and servicing is done according to the requirement based on the check-up. The biohazards are segregated and disposed according to the universal norms of Biohazard and Safety protocols. Cleaning of laboratory, Periodical check-up and servicing of instruments, Laboratory utilization register, Stock maintenance register, standard operating protocol is followed. General cleaning of the laboratory, library floor and lab equipment twice a day, proper waste disposal

<http://cmscbe.com/wp-content/uploads/2020/01/Policies-Procedures-for-Maintenance.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|------------------------------|--------------------|------------------|
| Financial Support from institution | Poor, Merit, Sports Quota | 1107 | 8492250 |
| Financial Support from Other Sources | | | |
| a) National | Private Bodies on Poor Quota | 88 | 508425 |
| b) International | - | 0 | 0 |
| No file uploaded. | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|--------------------------------|--|--|--|---------------------------|
| 2018 | Placement Training Programme | 0 | 820 | 0 | 704 |
| 2018 | Guidance for Competitive Exams | 35 | 0 | 2 | 0 |
| No file uploaded. | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 9 | 9 | 4 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|---|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|--------------------------|---|
| NET | 2 |
| No file uploaded. | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|-------|------------------------|
| No Data Entered/Not Applicable !!! | | |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ International | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|--------------------------|-------------------------|-------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2018 | Taekwondo Championship | National | 1 | 0 | 17BPHS001 | J.Abdul Wahid |
| No file uploaded. | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college Student's Union election will be conducted in the presence of the Chief Election Officer (Principal), Returning Officer (Dr.A.P.Muthulakshmi, Controller of Examinations) and Election Coordinator (Dr.N.Rajnikanth, HOD,IT

Department) at Athena Hall. All departments will depute boy's topper and girl's topper from each class as their department representatives. Amidst those representatives, the departments will nominate one representative for the following posts of student's union. 1. Chairman from III UG (Boy/Girl) 2. Vice Chairperson from II PG (Girl) 3. Secretary from II UG (Boy/Girl) 4. Joint Secretary from I UG/I PG (Boy/Girl) 5. Treasurer from II UG (Boy/Girl) On the day of election, all class representatives will assemble in Athena Hall. The nominees of the above five posts will do self-canvassing for them, followed by voting. The Election Co-coordinator and Returning Officer will count the votes for each nominee category wise in front of few representatives as witness and submit the elected list to Chief Election Officer (Principal). The Chief Election Officer (Principal) will announce the elected members of Student's Union Council. The elected members of Student's Union Council will take their charge after Oath taking Ceremony. The Student's Union Council takes the responsibility of organizing various events and programmes in the college as per the need. The students are part of each and every committee / associations functioning in the institution

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association of CMS college was established in the year 2000 with an aim to promote interaction and networking among the alumni of the institution. It has been successfully carrying out its goals and objectives since its inception and has steadily risen into a full fledged association. It has been consistently taking efforts to implement its activity and successful in all its endeavours.

5.4.2 – No. of registered Alumni:

24512

5.4.3 – Alumni contribution during the year (in Rupees) :

25500

5.4.4 – Meetings/activities organized by Alumni Association :

One formal meeting of Alumni will be conducted at college level every year. Apart from the formal meeting, batch- wise Meeting are organized as per willingness and convenience of the Alumni. Also, Alumni chapters are created at different parts of the world. Facebook groups are interacting with the college. The alumni will enthusiastically participate and contribute their ideas in the areas of Curriculum Development, Admission Placement.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institute supports a trend of decentralized governance system with proper well defined inter-relationships. Regular meetings of the committees are held for the effective and smooth functioning of the institution. All the main decisions related to the institution are taken by the Principal in consultation with the Management. The Principal is the Academic and Administrative Head of the Institution and a Member of the Governing Body. Students also participate through different formal and informal feedback mechanisms and are active members of various committees. Management and Trustees are approachable. The Principal, HODs and Dean-academics are involved in defining the policies and

procedures, making guidelines and rules/regulations pertaining to admission, placement, discipline, grievance, counselling, training development and library services etc. Heads of Departments enjoy considerable administrative and academic autonomy in running their disciplinary units. Teachers discharge an important role in implementing the vision and mission of the college and to that end play a proactive part in the decision-making process. Additionally, teachers discharge role as spearheads of cultural and socially conscious activities in the institution by steering the NSS unit, the Women's Empowerment Cell, the Eco Club, Readers Club, Fine Arts club, and Anti - Narcotic cell, Anti - Ragging committee. Alumni and Parents are also participate in the Associations and contribute towards the development of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|------------------------|--|
| Curriculum Development | <p>? Being an Autonomous Institution, the Board of Studies takes the primary responsibility for the development, review, renewal and recommendations of the curriculum every academic year. The curriculum renewal development reflect the collegial decision to meet the student needs for the course work that encompasses the basic skills, general knowledge transfer and major programmes of study which include a wide array of occupational and liberal arts disciplines and areas. TANSCHÉ scheme and UGC guidelines form the base for curriculum design. The broad principles are determined in the meeting of the academic sub-committee - Curriculum Development Cell. Academic council and Governing body meets every academic year to approve the curriculum. The opinion and feedback from Peer, Industrial expert, Alumni and students are considered for syllabus revision. To enhance the skills of the students, additional Extra Departmental Courses, Inter-Disciplinary Courses, Modular Courses and Value Added Programmes been given.</p> |
| Teaching and Learning | <p>Lesson plans are prepared at the beginning of the semester based on the syllabus and scheme of examination passed in the BOS. The teaching - learning process is facilitated through qualified, trained and experienced faculty. Apart from class-room teaching, students are encouraged to use library and internet facilities. All departments maintain a master log</p> |

book for all the classes in which the teaching staff records the details of the classes conducted. Along with this, Student Seminars, Tutorial Meeting and Remedial Classes are conducted and recorded. Also, as and when required, guest lectures and special lectures are organized. The teaching learning process is continually monitored by the Heads of Department and reviewed through feedback. Internal Academic Audit is conducted every semester to ensure the effectiveness of teaching - learning process.

Examination and Evaluation

The college conducts one internal and a model examination every semester. Assessment tests are conducted periodically. Theory and practical end semester examination are conducted at the end of every semester. The performance of the student is assessed based on internal, model, regularity participation in class activities. The faculty contributes in the examination work like - internal and model question paper setting, invigilation, evaluation of internal and model answer scripts, preparation of CIA (Continuous Internal Assessment) marks, internal examiner for practical. The results are published within a month after the end semester exams.

Research and Development

Centre for Research and Development (CRD) is to promote Research activities of the institution. The cell meets once in a fortnight and discusses the strategies for quality improvement. The institution motivates the faculty to undertake research projects in UGC, DBT, ISSR, DST and other government funding agencies. Continual development of laboratory facilities are done and utilized for funded projects. The institution motivates the faculty to undertake doctoral programmes and post-doctoral programmes and also encourage to participate and present papers at National International conferences and also publish research papers in peer reviewed journals. Research students take up their project in their proposed thrust area. Annual Research Consortium and Time Line Presentations are conducted periodically to enhance the quality research.

Library, ICT and Physical Infrastructure / Instrumentation

The Class rooms, Seminar halls and Laboratories are provided with ICT

facilities. An FTP Server is available for e-resource access. Adequate alternate power resources are available in the campus for backup facility. The library has been regularly upgraded with new books and journals. The institution provides inflibnet, Delnet, National Digital Library facilities. Every department has their own Library that includes text books, project and research papers for faculty student utilization. The institution has spacious Auditorium and seminar halls for conducting various activities. A well-maintained playground and various courts for conducting all sports and games. Adequate transport facilities are provided for the benefit of the faculty, non-teaching and students. Separate men and women hostels facilities are provided. State-of-Art Laboratories are available for conducting practicals.

Human Resource Management

The recruitment procedures, service rules and promotion policies are made transparent and employees are benefited with CL, ML, Insurance and EPF. Employee's salary will be credited in the bank account directly. Pay slips are issued to the employees every month and also on demand. The institution organizes Development Programmes for Faculty, Non-teaching staff and PDP for students for skill upgradation and training. Self-performance evaluation is done by the faculty and appropriately rewarded.

Industry Interaction / Collaboration

MoUs are signed with various organisations and companies to upgrade the practical skill and experience of the students and faculty. Industrial visits are organised to understand the real time scenario. The students undergo Internship training, Orientation programmes in respective industries. Various Guest lectures are provided to the students from Industry. Alumni placed in the reputed industries are invited to deliver a talk about current scenario and expectations of industry and focus areas to the students. Entrepreneurship orientation activities are organized for the students with help of the industry.

Admission of Students

The institution reaches the society through advertisements in print and digital media. Admission of the

students is through online entrance examination and direct interview. Various activities of the institution is highlighted in the print and digital media regularly. The college maintains its reputation by continuously improving the infrastructure facilities, academic performances, curriculum, placement opportunities, extra-curricular and co-curricular activities to meet the need of the society.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|--|
| Planning and Development | At the beginning of every academic year, the institution prepares the academic calendar and plans to execute accordingly and also upload in the web site. The programmes offered and their significance is uploaded in the institution web site. Online Entrance examination is conducted every academic year for admissions. |
| Administration | The E-governance system is implemented at various levels. All information is disseminated to faculty and students through e-mail and whatsapp and google classes and ensures awareness and smooth functioning of the events happening in the college. The institution utilizes Biometric attendance system for teaching and non-teaching staff. The college campus is equipped with CCTV Cameras at very place of need. |
| Finance and Accounts | Students pay their Semester, hostel, transport and examination fees through online mode. The institution conducts regular audit of annual books of accounts. The administrative office keeps the all financial records separately as per the events and transactions made for. |
| Student Admission and Support | ? Online entrance examination is conducted and fee concession provided for the meritorious students during admission. The student academic performance is communicated to their parents through email and whatsapp. Various scholarships for students like Poor, Sports, Merit Quotas from the institution SC/ST from government are provided. The students are provided with mediclaim insurance policy. The College has provided the facility to |

the students for linking the contact phone number with Aadhaar number which was mandatory for the students as per the government rule.

Examination

The College has the separate COE section with well-equipped ICT tools necessary for examination purpose. As per university regulation, the Examinations are conducted and result are published in the college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|-----------------|--|--|-------------------|
| No Data Entered/Not Applicable !!! | | | | |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|--------------------------|--|---|------------|------------|---|---|
| 2019 | Awareness programme on Filing of Income Tax Returns | Awareness programme on Filing of Income Tax Returns | 18/02/2019 | 18/02/2019 | 75 | 48 |
| 2019 | Outcome based Education Blooms Taxonomy | Nil | 14/03/2019 | 14/03/2019 | 87 | 0 |
| No file uploaded. | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|-----------|---------|----------|
| No Data Entered/Not Applicable !!! | | | | |
| No file uploaded. | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 156 | 156 | 95 | 95 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|--|--|--|
| EPF, Gratuity, Accidental Insurance, Mediclaim | EPF, Gratuity, Accidental Insurance, Mediclaim | Mediclaim, Scholarship, Free Education |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes. Internal and external financial audits are conducted regularly by authorized auditors and the reports are submitted to respective Government department.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|---------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

6.4.3 – Total corpus fund generated

| |
|---|
| 0 |
|---|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | NAAC | Yes | IQAC |
| Administrative | Yes | NAAC | Yes | IQAC |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- Regular conduct of PTA meet
- Support Suggestions from parent in maintaining the discipline, academic performance
- Suggestions for improvement in curriculum, infrastructure, teaching learning extra curricular activities

6.5.3 – Development programmes for support staff (at least three)

- computer usage internet tools
- health and hygiene saving scheme

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Applied for STAR Category status for the departments under DBT Applied for funded projects Increase in number of Publications in journals

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | Yes |
| c)ISO certification | No |

| | |
|----------------------------------|----|
| d)NBA or any other quality audit | No |
|----------------------------------|----|

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|------------------------------------|-------------------------|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | | | |
| View File | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|---|-------------|------------|------------------------|------|
| | | | Female | Male |
| Breast feeding Awareness programme | 06/08/2018 | 06/08/2018 | 146 | 0 |
| Emerging trends in new gender equations-The legal perspective | 12/09/2018 | 12/09/2018 | 171 | 0 |
| International Women's Day celebration-Digital Women | 08/03/2019 | 08/03/2019 | 201 | 0 |
| Self defence for women | 12/09/2018 | 12/09/2018 | 120 | 0 |
| VAALTHAL INITHU | 01/03/2019 | 01/03/2019 | 132 | 102 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| |
|---|
| Percentage of power requirement of the University met by the renewable energy sources |
| 1 Percentage of power requirement of the College met by the renewable energy sources |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------------------|--------|-------------------------|
| Physical facilities | Yes | 3 |
| Provision for lift | No | 0 |
| Ramp/Rails | Yes | 3 |
| Braille Software/facilities | No | 0 |
| Rest Rooms | Yes | 3 |
| Scribes for examination | Yes | 3 |
| Special skill | No | 0 |

| | | |
|--|----|---|
| development for differently abled students | | |
| Any other similar facility | No | 0 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|--|--|------|----------|--------------------|------------------|--|
| No Data Entered/Not Applicable !!! | | | | | | | |
| View File | | | | | | | |

7.1.5 – Human Values and Professional Ethics

| Title | Date of publication | Follow up(max 100 words) |
|-----------------|---------------------|---|
| Code of Conduct | 27/06/2018 | The institution ensures implementation of the code of conduct by the following ways: The institution ensures that students are instilled with values, respecting peer, teachers, college property and need for cleanliness via various activities. Ensuring attendance in both theory practicals and issuance of hall ticket to students only after meeting the required parameters. Students are made aware of all due consequences they will have to face in case of indulging in any sexual harassment and ragging. The students should wear formal attire and are not allowed to wear casual wears which is monitored regularly by the faculty. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| No Data Entered/Not Applicable !!! | | | |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Plastic Free Campus • Tree Plantation • Bio Diversity Park • Green House

Management • Distribution of Seed Balls • Vermi Composting Pit for the hostel waste

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

APJ ABDUL KALAM TROPHY Objectives • To inculcate basic values of the life like team spirit, honesty, integrity, tolerance, truthful, liberal outlook, service to others, simplicity, scientific temper and sportsmanship in the school children, secondary to higher secondary

The Practice • College organizes A.P.J. Abdul Kalam Trophy every year during the month of August to culminate on the birthday of our former president late Dr. A.P.J. Abdul Kalam. • Cash prize worth Rs.50,000 are sponsored by the CMS trust • It is being conducted for the last 4 years • Literary, cultural and sports competitions are conducted among the school children classes VI to IX group A and classes X to XII group • There is an elaborate organizational structure to oversee the competition • On an average 400 to 500 students participated in these competitions • All competition centers around the life and practice allocated by Dr. APJ the competition are relevant to inculcate in the young, mind. The basic values of life and make them holistic human beings by impact on their physical, mental and spiritual level

Obstacles Faced and strategies adopted: • Motivating school authorities to send their students for these competitions • Motivating parents and teachers to prepare the students for these competitions • Sustained precaution of authorities, parents and teachers by the college faculty members students rarely resulted in better results

Impact of the practice • A sense of consciousness and responsibility is awakened among the teachers and students in the college • The achievers generate a sense of belonging and healthy team spirit • The impact on the school children at an impressionable age is profound • A lot of youth-related problems have found solutions due to their participation of school authorities, parents and school children's in these programs • The participation of media and society has been proving

Resources Required • Highly motivated human resources students, teachers, parents, voluntaries, media, well achiever. • Financial resources the event is completely sponsored by the CMS trust. • Infrastructural resources at the disposal of the college successful conduct of the event.

RAMANUJAN COMMEMORATIVE CELEBRATIONS Objectives • To inculcate basic values of life like honesty, simplicity, helping tendency, tolerance, truthfulness, power of knowledge over poverty, Mathematical way of thinking - logical thinking, numerical ability in college students.

The Practice • Institution organizes Ramanujan Commemorative Celebrations every year 22nd December (or a nearby date) to celebrate the birthday of Sri Ramanujan a great Indian Mathematician. • Small tokens of appreciation (Like Pen) are given to the winners in various competitions. • It is conducted every year since 2010. • Puzzle solving, Quiz and Poster presentation competitions are conducted for allied Mathematics students by Mathematics students. • There is a team of faculty to streamline the entire programme. • On an average 800 to 1000 students visit the exhibition of posters and around 200 participate in the competitions. • All competition centers around the life and practice of Ramanujan and make the student interested in Mathematics.

Obstacles Faced and Strategies adopted. • Motivating the Management to give permission for the conduct • Motivating the Mathematics students to organize the programme. • Motivating other department heads to allow their students to visit the programme. • Motivating allied mathematics students participate in the programme. • Non-interest of students in Mathematics

Impact of practice • A sense of consciousness, responsibility and an interest in Mathematics are awakened in the faculty and staff. • Students develop a team spirit. • The way weak students show improvement in their class performance give hope.

Resources Required • Highly motivated Faculty and Staff. • Finance and infrastructural Support done by the management.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://cmscbe.com/wp-content/uploads/2020/01/Best-Practices-1.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The core competence of CMS is **HOLISTIC DEVELOPMENT** of the student personality. The CMS Strategy Pyramid is the driving force for the entire strategy and planning framework in the institution. CMS VISION A centre of excellence, capable of empowering seekers of knowledge, through holistic education. MISSION To create worthy citizens, by providing holistic, qualitative, value based education and make them creative members of the global society. The institution encourages a constructive approach to extra curricular activities in accordance with its avowed aim of holistic development of the personality of the learner. CMS vision and mission are imbibed, in spirit and letter, by every member of the CMS family of management, staff and students. The curriculum frame provides the blueprint for the academic programmes. Each program has clearly defined objectives and outcomes. For example, a day dawns in CMS with an invocation to the Almighty from all students and the staff as an Indian or Bhutanese/ Rwandan/ Vietnamese / Tibetan leads the whole institution in prayer. If the morning rises with a supplication to the Almighty, the evening sets with the National Anthem, a celebration of the glory of the Motherland. Entering the institution in the morning, a student comes across words of wisdom from some Great Soul inscribed as 'Thought for the Day'. To inculcate the spirit of oneness by dismantling differences in language, colour, custom and culture, the institution celebrates all regional and national festivals with the same conviction and enthusiasm. All the Office Bearers, the Principal and the Principals of sister institutions, the staff and students join together with religious fervour to celebrate the Independence Day, Republic Day, Onam, Pongal, Deepavali, and Christmas and the dignitaries who visit the college during such occasions never leave the campus without paying glorious tributes to the spirit of CMS. The Management, Principal and the staff of the institution find their self-definition in Eco Consciousness. Nurturing Nature is not a mere symbolic act for them as each teacher has planted a tree on the campus with active involvement of students. The trees have flourished together to a Biodiversity Park where on arid land, twenty two years ago nothing grew but cactus and prickly pears. This Biodiversity Park represents a sacred grove for the Principal, the staff and students whose undying love for its flora and fauna is the touchstone of their abundant love for Nature. Again to make students familiarize themselves with the rich cultural heritage of the Nation, the Principal and two members of the faculty have jointly authored a book entitled Cultural Heritage of India. This book is prescribed as a text for all first year UG students of the college. Proficiency Tests, Bridge Courses, Remedial Classes, Academic Counselling, Group Discussions, Quiz Programmes, Tutorial System, framing of curriculum and syllabi in consultation with experts in academia and industry, Faculty Exchange for interdisciplinary programmes, introduction of value added courses, annual revision of syllabi, Placement Assistance etc. are other highlights of the campus life in CMS.

Provide the weblink of the institution

<http://cmscbe.com/wp-content/uploads/2020/01/Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

- To get star college category from DBT
- To partner with MHRD for " Study in India" programme
- To introduce new academic programs to cater the needs of the

society: B.Sc. Food Science Nutrition, B.Sc. Psychology, M.Phil Ph.D in Malayalam, Hindi Tamil • To organize an international tour cum workshop at NASA for faculty and students • To introduce new value addition programmes on Cyber Security Digital Forensics and cloud computing • To organize international conference/seminar/symposium • To organize national level seminars in languages and other disciplines • To develop the creativity of the student by conducting more literary and cultural competitions • To introduce basic courses in Sanskrit and German • To establish cultural collaboration with Natyanjali and Kalakshetra • To provide soft skill training • To organize commerce and IT forums, seminars, inter department Quiz programmes and personality development programmes • To conduct bridge courses and orientation programmes • To conduct orientation, guidance and coaching classes for competitive exams • To build MoU with laboratories • To encourage faculty and students to publish papers in all formats • To conduct internal exams online for all subjects • To prepare Question Bank with MCQs and descriptive questions at application, understanding and critical thinking level • To purchase New equipment, books and journals to enhance the infrastructure facilities