

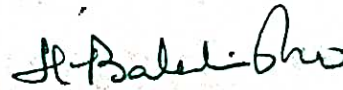
Committee Composition:

The Committee is formed with Principal, one Convener and one member from each department. The staff grievances can be taken in department level and send to the convener and principal.

Committee Members responsibilities:

- o Arranges the meeting for the committee members periodically.
- o Maintains minutes for every meeting held with committee members.
- o Make resolutions during gathering of committee members.
- o Provides environment for lodging the complaints from the staff.
- o Furnish report on grievance redressal position to the principal.

ATTESTED



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